

Arbors

at Meadow Woods

Arbors at Meadow Woods Homeowners Association

Orlando, FL

Parking Policy

Updated: 13th March 2025

OVERVIEW

This updated parking policy aims to simplify and enhance existing community guidelines since its inception. Our objective is to ensure transparency among residents and facilitate fair, safe, and efficient utilization of parking facilities within our community. The document has been carefully structured for clarity and accessibility, making it easier for all stakeholders to understand.

While some may perceive towing as strict, our community's founding declarations mandate the association to tow vehicles that do not adhere to these rules. This policy aims to enhance transparency in the towing process and includes a warning system to minimize inadvertent towing, though this cannot be guaranteed.

PURPOSE

The purpose of this parking policy is to:

1. Ensure adequate parking availability for residents and their guests.
2. Maintain safety and accessibility within the community.
3. Promote orderly and aesthetically pleasing parking practices.
4. Protect the community's property values by enforcing consistent parking standards and avoiding property damage to association maintained landscaping.
5. Enhance clarity and ease of understanding for all residents through a simplified and transparent document structure.

SCOPE

This policy applies to:

1. All residents of the community.

2. Visitors and guests of the residents.
3. All types of vehicles including cars, motorcycles, bicycles, and any other forms of transportation.
4. All trailers, or related vehicle accessories.

POLICY

RULE SUMMARY

Section 5.6 of our declarations says that the association must tow cars for breaking the rules.

A simplified summary of these rules is as follows:

No Blocking Sidewalks: Please ensure that sidewalks remain clear for pedestrian safety at all times.

No Blocking Driveways or Roads: Avoid parking in a manner that obstructs driveways or causes obstruction to the flow of traffic, including parking parallel to the road.

Observe No Parking Zones: Respect designated no parking areas to ensure access for emergency vehicles and maintain traffic flow.

No Blocking Fire Hydrants: Fire hydrants must remain accessible at all times for emergency situations. Please refrain from parking in front of them.

No Overnight Street Parking (without Permit): Overnight street parking between 12am and 6am is prohibited without a valid permit. Permits can be obtained upon request for overnight street parking needs.

No Overnight Parking at Mailboxes/Pool Area: Please refrain from parking overnight at mailboxes or the pool area to allow access for all residents.

No Commercial/Recreational Vehicles Overnight: Commercial vehicles are not permitted to be parked on streets or in driveways of townhomes or single family homes unless they fit in the garage with the door closed overnight. This includes commercial vehicles as defined by FL Statute 3.20.01. Commercial vehicles visiting residents to do work during the day are permitted.

No Parking on the Grass: Parking or driving on the grass is prohibited for both townhomes and single family homes. You are also responsible for the cost to repair any damage to grass as a result of parking on it or driving over it.

WARNING CONDITIONS

Whenever possible we will issue one warning per vehicle, and record license plate information. A warning is never guaranteed, and should not be relied on to park incorrectly. Our declarations do not assure warnings will be given, but are meant to be used as a courtesy only.

The following violations will result in a warning for the first offense. Any subsequent violation of any rule by the same vehicle will result in immediate towing starting 24 hours after the warning is issued. There is no time limit for enforcement, and a vehicle can be towed any date after receiving a warning.

The following items will result in one warning per license plate where possible:

1. Blocking any driveway while parked in the street (even your own driveway).
2. Parking facing the wrong direction.
3. Parking in any no-parking zone, within the arrows of the posted no-parking signs.
4. Overnight street parking without a permit on weekday nights.
5. Overnight parking any night at the mailbox/pool area.
6. Warning no-parking areas are marked in **ORANGE** on the attached map.

If the violation is committed in the driveway of a property, the address will also be recorded. Each driveway based violation will receive one warning, and it will not be tied to a specific vehicle. Any violation of any rule at the same address will result in immediate towing starting 24 hours after the warning is issued. There is no time limit for enforcement, and any vehicle can be towed any date after receiving a warning.

The following items will result in one warning per property address:

1. Blocking the sidewalk that runs through your driveway, even partially.
2. Blocking the road, even partially, while parking in your driveway.
3. Parking on the grass (both townhome or single-family home).
4. Commercial vehicles parked overnight in the driveway (12am-6am).

Please Note: Towing can occur for a different rule violation than the reason issued as a warning once the warning period ends. It is up to every resident to ensure all vehicles parking are aware of the association's rules.

IMMEDIATE TOWING CONDITIONS

There are situations where the association will not issue a warning, and will instead immediately tow a vehicle. These items listed are for the safety consideration of all residents.

The following violations will result in immediate towing without any warning, 24 hours a day, 7 days a week:

1. Parking within 15 feet of a fire hydrant at any time.
2. Parking in the no parking area on any curve on Willow Arbor Circle.
3. All Immediate towing areas are marked in **RED** on the attached map. (see appendix)
- 4. A vehicle violating any rule with a prior warning recorded.**
- 5. Any vehicle violating a rule in a driveway that has had a prior warning at that address.**

OVERNIGHT PARKING RULES

The following rules apply to parking overnight:

- Areas where parking is allowed during the day but prohibited every night from 12am-6am are marked in **PURPLE** on the attached map.
- Areas where parking is allowed during the day but prohibited at night without a permit from 12am-6am are marked in **GREEN** on the attached map.

STREET PARKING

Typically, parking on the street is not permitted overnight from 12am-6am. In an effort to assist residents with weekend or holiday visitors, parking on the street in designated allowed areas (not in no-parking zones) is permitted from 12am-6am on the following occasions:

- Friday and Saturday nights. (specifically Saturday and Sunday morning from 12am-6am and NOT Monday through Friday mornings)
- The morning after (12am-6am) of the following holidays:
 - Christmas
 - New Year's
 - Thanksgiving
 - St. Patrick's Day
 - Cinco De Mayo
 - Father's Day
 - Mother's Day
 - 4th of July
 - Halloween
 - Labor Day
 - Memorial Day
- The parking committee reserves the right to add or remove holidays at their discretion at any time. If you have a suggestion for a federally recognized holiday, please contact board@amwhoa.com

RESOURCES

To better align with our parking policy, and the parking permit resolution, the following resources are in place:

PARKING PERMITS

- Parking permits are not required to park in driveways or garages.
- Parking permits are not required in designated street areas during the day.
- Permits can be purchased from the HOA for \$10 per one-week period to allow for overnight parking (12am-6am) in designated areas on the street.
- Permits do not allow parking in any no-parking zones, at the mailboxes/pool area, or in front of fire hydrants.
- Parking permits should be requested 2 weeks in advance (to allow time to be sent to you) and must be tied to a specific recorded license plate, make, and model.

- Parking permits can be delivered via email, and must be printed and placed on the dashboard of the vehicle with the verification barcode clearly visible.

REPORTING VIOLATIONS

Any resident can report known parking violations to board@amwhoa.com. Submitting a report does not constitute an official warning, and will require a parking committee member, or member of management to witness the violation, document it, and issue that warning.

If anyone is interested in being trained to properly document parking violations, and would like to join the parking committee, please email board@amwhoa.com.

DEFINITIONS

The following is a summary of defined terms and clarifications to our policy:

- **Warnings:** Warnings are a courtesy. Whenever possible, they will be issued ahead of a tow by members of management or the parking committee. However, all residents should know they are at risk of being towed without warning by violating the rules at any time, 24 hours a day, 7 days a week.
- **Towing:** Vehicles violating rules will be towed at the owner's expense. The HOA will not reimburse any towing fees. If you believe your vehicle was not in violation, please provide proof to the towing company and work with them. The HOA does not receive any funds for towing and cannot issue any refunds.
- **24/7 Enforcement:** Towing and parking rules are enforced 24/7.
- **Record Keeping:** The HOA will maintain a list of all homes and vehicles affected by warnings and violations.
- **Get Involved:** The parking committee is made up of volunteer residents. Contact the board if you are interested in assisting with parking committee operations.

CONCLUSION

The Arbors at Meadow Woods Homeowners Association's updated parking policy represents our commitment to fostering a safe, fair, and harmonious community environment. By outlining clear guidelines and procedures, we aim to ensure ample parking availability, maintain safety standards, and preserve the aesthetic quality of our neighborhood. This policy is designed with transparency and accessibility in mind, providing residents and guests with a comprehensive understanding of their parking responsibilities. Through cooperation and adherence to these rules, we strive to uphold property values and enhance the overall quality of life for everyone in our community. We encourage all residents to familiarize themselves with this policy and play an active role in promoting responsible parking practices. Together, we can maintain a community that we are all proud to call home.

APPENDIX

Warning Table

The following table shows our policy on each type of parking violation:

Issue	Action
Blocking any driveway in the street, even your own	1 warning per vehicle
Parked the wrong direction	1 warning per vehicle
Parked in no parking zone	1 warning per vehicle
Parked on grass (townhome)	1 warning per house
Parked on grass (single family home)	1 warning per house
overnight street parking without permit weekday nights	1 warning per house
Blocking the Sidewalk	1 warning per house
Blocking the Road	1 warning per house
overnight parking at mailbox/pool area	1 warning per vehicle
commercial vehicles on street overnight (12am-6am)	1 warning per vehicle
commercial vehicles in driveway overnight (12am-6am)	1 warning per house
Parked in no parking zone on corner of road	Immediate tow
blocking fire hydrant	Immediate tow
commercial vehicles during the day (6am-12am)	OK
overnight street parking without permit on weekend nights	OK
overnight street parking without permit on holiday nights	OK

Parking Map

The following map shows all color coded parking designations:



RED - **Parking is never allowed here.** Vehicles parked here will be immediately towed without any warning, regardless of if they have been warned in the past.

ORANGE - **Parking is never allowed here.** One warning will be issued when possible, followed by towing. The warning is not guaranteed, and your vehicle is always at risk of being towed in this area.

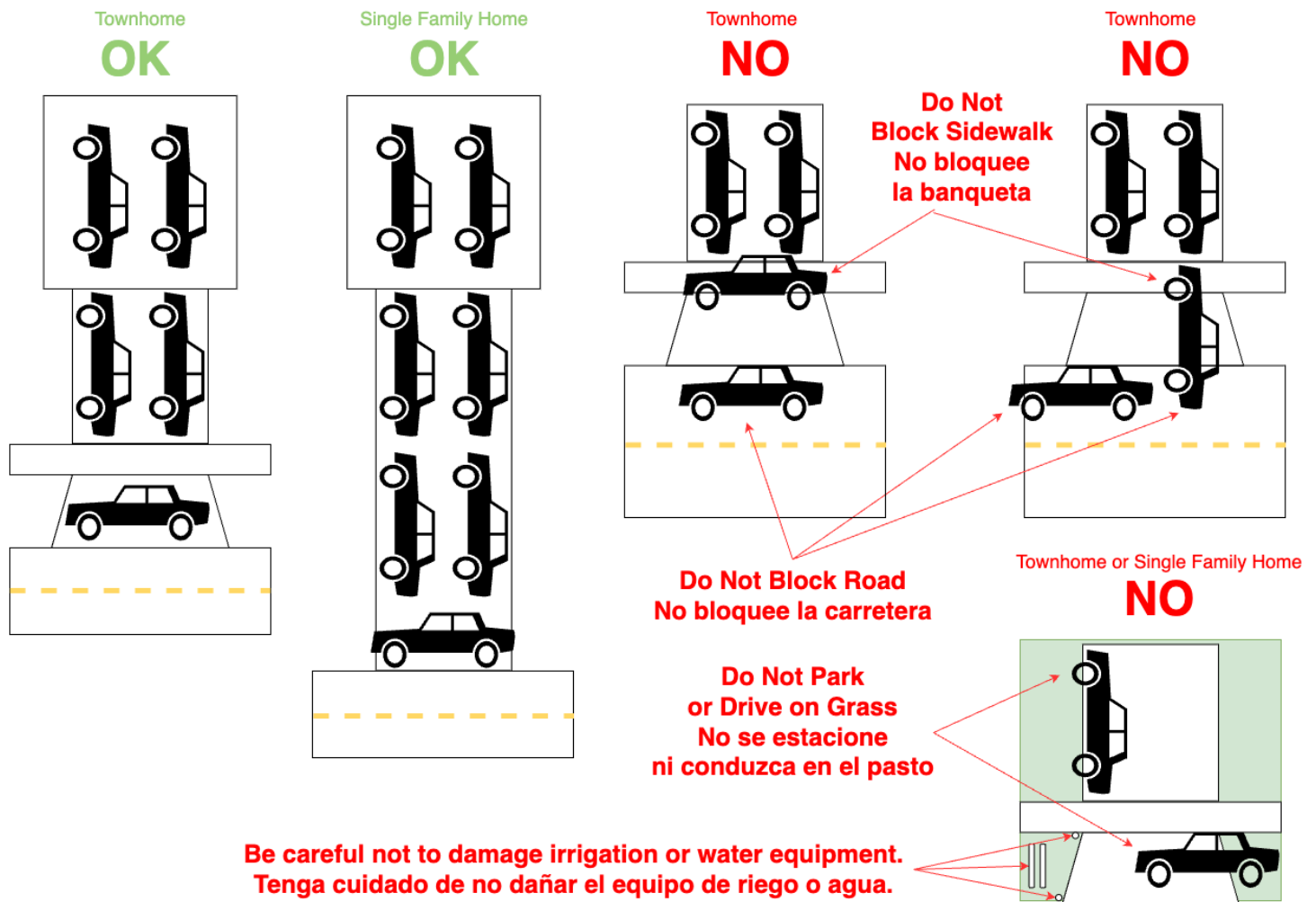
PURPLE - Parking here is allowed during the day, but never overnight from 11:59pm-6am.

BLUE - Parking here is only permitted for designated vendors or management of the association. Resident parking is not permitted. All other vehicles will be towed without warning.

GREEN - Parking allowed during the day, overnight with a permit, or overnight the morning after select holidays, on weekend nights (Friday through Saturday, and Saturday through Sunday). Parking without a permit is not permitted Sunday-Thursday nights from 11:59pm-6am. Select holidays will be announced by the HOA.

Driveway Parking Diagram

The following diagram further clarifies proper driveway parking:



Please note that any amount of street or sidewalk blocking is a violation, even just a few inches. Please be sure your vehicle is across the line.